

## Cheadle Primary School PTFA

### Minutes of meeting

Wednesday the 7<sup>th</sup> of June 2017

**Present** – Nicola Wait, Jenni Dale, Kathy Wozniak, Lynn Beck, Sophie Durose, Wayne Durose, Alexandra Price, Amanda Rowe, Sami Halliwell, Michelle Sargeant, Suzie Riley, Rachel Chandler and Debbie Breeze.

**Apologies** – Caroline Paddock, Claire Saxon, Hannah Stubbs, Lesley Thompson, Rachel Burn, Claire Burton, Katie Potts and Linzee Carr.

**Welcome** – Suzie welcomed everyone.

**Minutes of the last meeting** – Approved.

**Treasurer's report** – N/A - no report - plenty of money though! Approx. (£4,800.00!)

**Thank you** –

- Debbie thanked the PTFA for the fantastic new resources for the children.
  - Including - books, dictionaries, class readers/reading sets ...
    - The children love them!

**Upcoming events** –

- **New parent evening**
  - Tuesday the 13<sup>th</sup> of June 2017 at 6.30pm
    - Debbie requested that some members of the PTFA were present to encourage more support.
    - Jenni and Nicky said they would be there anyway and as new parents!
    - Jenni suggested bright cards around the rooms showing what the PTFA have raised and what the money has been spent on
    - Also suggested making new parents aware of the different events put on by the PTFA and how much they raise
- **Summer fair**
  - 7<sup>th</sup> July - 6.30pm - 8pm
    - Suzie asked for volunteers for the different stalls
      - There is a list of the different
        - Volunteers please? -
        - To be put in the staff room
        - Year 6 stall to be added
    - **Donkeys** (new local company from Leek)- confirmed - ring on the morning to check the weather
    - **Jump party** - to book - £445 to pay and school get the profits, only need to pay if they come on the day - includes, super slide, club karts - contact in the morning - before 9am

- Picture competition - Debbie to organise a picture - peg a pound to the favourite?
- Raffle tickets - printed and ready to be sent out
- Bunting - to be put up weather permitting (Richard)
- Music - requested for music to be playing during the fair - inside and outside
- Orchestra - to be outside - weather permitting
- Ice cream van - Lynn to organise - £30.00 donation agreed - see if this can be pushed up - £50 donation!
- PC Mark - Miss Chell to contact to confirm
- Ju Jitsu - Sami will now be asking a Kickboxing Teacher to complete a demonstration
- Jewellery lady - Rachel confirmed
- Craft stall - confirmed
- Cards and gifts stall - confirmed
- BBQ - confirmed - Caroline to organise
- First Aid - Carole - confirmed
- Dance troop - Debbie to ask Danielle/Kim Lomas if the younger children would be able to do a dance troop
- Fire Service - Sami confirmed
  - Fire service requested to be set up near the gates - to enable them to leave quickly if required
  - Richard to pop cones out by the staff car park entrance and make the neighbours aware
- Donations -
  - **Friday 30<sup>th</sup> July - Non uniform**
    - All year groups - Teddy amnesty
  - **Friday 7<sup>th</sup> July - Non uniform**
    - Nursery/Reception - Cakes
    - Year 1 / 2 / 3 - Bottles
    - Year 4 / 5 / 6 - Tombola
- Check - tea, coffee, sugar, etc
- Helpers on the day to set up -
  - Nicky, Mandy, Rachel, Claire, Sami, Michelle
- Other possible stall ideas -
  - Cake decorating/biscuit decorating (star, flower, football ...) - Debbie to ask the kitchen staff to prepare
  - Puppet show?
  - Dog show?
- Leavers disco
  - 18<sup>th</sup> of July 2017
    - Disco confirmed
    - Disco meal to be confirmed
    - Michelle to check sweets, drinks etc.

Requests -

- Year 6 Autograph books - Debbie to check as there may be enough left over from previous years
- Year 6 Trophies - need to be engraved - money already set aside for this - list of trophies required and then school to order
- Year 6 - Legacy - staff and children to work together to purchase a legacy to leave for the new year 6 group - £100.00 per class

Date of the next meeting -

20<sup>th</sup> of September 2017 6.30pm in the ICT Suite.